

# MAYOR & COUNCIL AGENDA COVER SHEET

**MEETING DATE:**

July 9, 2007

**CALL TO PODIUM:**

**Fred Felton**  
**Assistant City Manager**

**RESPONSIBLE STAFF:**

**Fred Felton**  
**Assistant City Manager**

**AGENDA ITEM:**

(please check one)

	Presentation
	Proclamation/Certificate
	Appointment
	Public Hearing
	Historic District
	Consent Item
	Ordinance
<b>X</b>	Resolution
	Policy Discussion
	Work Session Discussion Item
	Other:

**PUBLIC HEARING HISTORY:**

(Please complete this section if agenda item is a public hearing)

Introduced	
Advertised	
Hearing Date	
Record Held Open	
Policy Discussion	

**TITLE:**

Resolution of the Mayor and City Council Awarding Matching Grants to Diamond Farm Homes Corporation, and Montgomery Meadows Homeowners Association (\$10,000)

**SUPPORTING BACKGROUND:**

As you are aware, the Mayor and City Council has approved a Neighborhood Matching Grant Program to provide an incentive for HOA's, COA's, and other community groups to improve the appearance or safety of their neighborhoods as well as use for community events, and professional consultants.

At this point, staff is recommending that a grant be awarded to Diamond Farm Homes Corporation and Montgomery Meadows Homeowners Association. Diamond Farm Homes Corporation would like to use their grant funds to improve the tennis court area. Diamond Farm Homes Corporation would like to add benches and security lock to further create a safe aesthetically pleasing tennis area. Montgomery Meadows Homeowners Association would like to use their funds to resurface their tennis court and install fencing. Their current tennis court is unusable and they would like to bring it back to playing order. I have enclosed copies of the original grant applications for your review.

If the Council approves these grants, the communities will receive letters awarding the grants and authorizing them to proceed with the projects. No City funds will be released until receipts are submitted and the work has been inspected.

**DESIRED OUTCOME:**

**Vote on Resolution.**

RESOLUTION NO. \_\_\_\_\_

RESOLUTION OF THE MAYOR AND CITY COUNCIL  
AWARDING MATCHING GRANTS TO DIAMOND FARM HOMES CORPORATION,  
INC AND MONTGOMERY MEADOWS HOMEOWNERS ASSOCIATION, INC,

WHEREAS, the Mayor and City Council has approved a Neighborhood Matching Grant Program to provide an incentive for neighborhood organizations to improve their communities; and

WHEREAS, funds for this program are available from the CIP Account 99-6 (087); and

WHEREAS, the Mayor and City Council have determined that the projects outlined are worthwhile and in the public interest:

NOW THEREFORE, BE IT RESOLVED by the Mayor and City Council that the City Manager is authorized to award the following grants upon determining that the projects are completed as proposed, in the total amount of Ten Thousand Dollars (\$10,000); said funds to be expended from the Capital Improvements Budget as follows:

<u>Community</u>	<u>Projects</u>	<u>Amount of Grant</u>
Diamond Farm Homes Corporation	fencing and benches	\$5,000
Montgomery Meadows HOA	resurfacing and fencing	\$5,000

AND BE IT FURTHER RESOLVED that the City Manager be and hereby is authorized to waive fees for any City permit required for the project outlined above.

ADOPTED by the City Council of Gaithersburg this 9<sup>th</sup> day of July, 2007.

\_\_\_\_\_  
SIDNEY A. KATZ, MAYOR and  
President of the Council

THIS IS TO CERTIFY that the foregoing  
Resolution was adopted by the City Council  
in a public meeting assembled on the 9<sup>th</sup>  
day, of July 2007.

\_\_\_\_\_  
David B. Humpton, City Manager

## Resolution Request Form

### REQUEST FORM FOR RESOLUTIONS PERTAINING TO EXPENDITURES FROM THE CITY BUDGET (CONTRACTS/PURCHASES, TRANSFER FUNDS)

(Please attach the Mayor and Council Agenda Cover Sheet to this Form. For contracts/purchases, the Cover Sheet MUST include a list of all bidders and bid amounts.)

Requested by: Frederick J. Felton Date of City Council Meeting: July 9, 2007

#### **AUTHORIZING**

Purchase \_\_\_\_\_ Award Contract \_\_\_\_\_ Transfer Funds X Negotiate/  
Execute a Contract \_\_\_\_\_

#### **BID INFORMATION:**

Advertisement Date N/A  
Newspaper(s) N/A  
Bids Opened/Tabulated (date) N/A

#### **DESCRIPTION OF ITEM(S):**

##### **CONTRACTED/PURCHASE FROM:**

Diamond Farm Homes Corporation, Inc (**\$5,000**)  
c/o Community Associations, Inc.  
15472 Crabbs Branch Way  
Rockville, Maryland 20855

Montgomery Meadows Homeowners Association, Inc (**\$5,000**)  
c/o Community Associations, Inc.  
15472 Crabbs Branch Way  
Rockville, Maryland 20855

**CONTRACT/PURCHASE AMOUNT:** **\$10,000**

Check One: In the Amount of \_\_\_\_\_ Not to Exceed X

**FUNDS TO BE EXPENDED FROM:** Operating Budget \_\_\_\_\_ Capital Improvements Budget X

Account Number: CIP 99-6 (#087)  
(For Finance Department use only; not to be included in the Resolution)

**VERIFICATION OF AVAILABILITY OF FUNDS** Available \_\_\_\_\_ Not available \_\_\_\_\_

\_\_\_\_\_  
Finance Dept. Date